

EMIGRATION IMPROVEMENT DISTRICT
BOARD OF TRUSTEES REGULAR MEETING

THURSDAY, FEBRUARY 6, 2020

EMIGRATION CANYON FIRE STATION
5025 EMIGRATION CANYON ROAD
SALT LAKE CITY, UTAH

Regular Meeting

Board Members in Attendance: Mike Hughes – Chair, Brent Tippets – Co-Chair, David Bradford – Secretary/Clerk

Ex Officio: Eric Hawkes—District Manager, Jeremy Cook—Legal Counsel, Don Barnett--Barnett Intermountain Consulting

Chair Hughes called the meeting to order at 7:02 p.m.

1. Consent Approval - Minutes for December 19, 2019

MOTION: Brent Tippets made a motion to approve the minutes of the December 19, 2019 Trustee Meeting as written. David Bradford seconded the motion.

VOTE: Unanimous in favor of the motion.

2. 2020 Assignment of Offices for Trustees.

MOTION: David Bradford made a motion to maintain offices as currently held. Brent Tippets seconded the motion.

VOTE: Unanimous in favor of the motion.

3. Financial Considerations & Report

FY2019 Actuals vs Budgets and Year-End Amendments

After meeting with Steve Hook, Mr. Hawkes made some minor adjustments in the financial reports. Mr. Hawkes will file the certified delinquent accounts in March. The number of certified delinquent accounts varies only somewhat. Before someone is placed on that list, they receive a letter and then at least 30 days. Then it gets filed with the County.

The Board agreed to move the frequency drive from Upper Freeze Creek to Well 2 after the snow clears. It will save the District money.

Mr. Cook found a mistake on the FY2020 budget. The transfer of reserves will be different so Mr. Hawkes will make that correction and refile it with the State. There was a conversation about depreciation. Mr. Hawkes and Ian Robbins (auditor) will meet to look at the depreciation schedule.

FY2019 4th Quarter Transparency Report. No concerns.

Monthly Financial Report. There's been a gradual downtick in cash reserves due to previous maintenance efforts on Brigham Fork and legal expenses.

4. Sustainability Alliance—Water Shed Plan (EID Feedback) – USGS Study Proposal – Update on supporting agencies, stakeholder meeting, EID funding and participation

Mindy McAnulty from the Sustainability Alliance was seeking for EID's feedback and support on the watershed plan document. The document has been given to the Township, who will give feedback and some revisions. Discussion ensued about the process of the grant and the timeline. There was a discussion about the number of homes in the canyon and the history by which they arrived at that number. They agreed that the \$40,000 grant money is just a beginning; they will need more funding in the future. But it is a start. The members of the EID gave feedback on some of the ideas in the draft and Mr. Barnett said he would talk more with them and get them some comments. The Board is interested in being involved in the process, but they strongly cautioned the Sustainability Alliance to choose the stakeholders carefully.

5. Water Levels Report

Mr. Barnett reported typical water usage for January. After the District put in new water rates (in 2013) they saw a large reduction in usage. There is still variation based on how wet the year is—how much snow and summer rain. Total water usage in December was almost down to the median. Mr. Barnett gave a summary for the year.

6. Maintenance Report

Mr. Hawkes reported on maintenance issues from the previous month. Upper Freeze Creek Well is not communicating at all. It must be turned on manually. SKM will come inspect it. Discussion ensued on whether to spend the money on new telemetry. The District had decided in previous meetings to do radio read meters first, but they are hesitant to simply do a short-term solution for this problem. They would like to solve it completely. The Board resolved to wait and see what SKM says so they will table it until next meeting.

7. Any Items for Discussion from Board and/or from Visiting Public, Dismiss Public

There were no comments.

8. Closed Session – Pending Litigation

MOTION: Board Member David Bradford made a motion to convene in closed session to discuss pending and imminent litigation. Brent Tippets seconded the motion.

VOTE: Unanimous in favor of the motion.

The Board of Trustees met in closed session from 8:30 p.m. to 9:03 p.m. Those present included the Board of Trustees, Eric Hawkes, Jeremy Cook, Joe Smolka, Don Barnett.

MOTION: Board Member Bradford made a motion to adjourn the meeting. Mike Hughes seconded the motion.

VOTE: Unanimous in favor of the motion

The regular meeting of the Emigration Improvement District adjourned at 10:00 p.m.

Minutes Approved