

EMIGRATION IMPROVEMENT DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

THURSDAY, DECEMBER 17, 2015

EMIGRATION CANYON FIRE STATION
5025 EMIGRATION CANYON ROAD
SALT LAKE CITY, UTAH

Board Members in Attendance: Mike Hughes – Chair, David Bradford

Ex Officio: Eric Hawkes—Manager, Jeremy Cook—Legal Counsel, Joe Smolka—Project Manager, Brad Rasmussen—Aqua Engineering

Chair Hughes called the meeting to order at 7:00 p.m.

1. Consent approval – Minutes for November 16, 2015

MOTION: David Bradford made a motion to approve the minutes of the November 16, 2015, Board of Trustees meeting as written. Mike Hughes seconded the motion.

VOTE: Unanimous in favor of the motion.

2. Financial considerations and report

Mr. Hawkes reviewed the monthly financial report and fund balances as of December 16, 2015, as shown on his printed report.

Mr. Hawkes reviewed the individual line items in the proposed 2016 budget as shown in his printed report.

Chair Hughes opened the public hearing on the 2016 budget.

Steve Hook verified with Mr. Hawkes that the District will use \$22,000 from its existing cash balance to balance the 2016 budget.

Kathy Christensen asked about the increase in the insurance line item. Mr. Hawkes explained that the increase is related to two insurance bonds required by the 2013 loan. The payment in 2015 was the first of three required bond payments. Ms. Christensen asked about the big jump in management expense. Mr. Hawkes explained that item relates to everything he does for the District. Chair Hughes clarified that it is not really a big jump; they have just allocated the expenses differently this year than in previous years.

held an open house recently, and people were generally open to the management district idea but did not want to pay for anything more than just what affects them. He explained that there are no management districts in Utah, but the State is supportive of that idea, which would consist of either the EID or some other entity inspecting individual septic tanks, measuring the sludge level, and pumping when necessary, and the property owner paying a monthly fee for that service.

In order to explore the options in greater depth, Mr. Rasmussen stated that he needs to develop some design criteria. For the Salt Lake City and local treatment options, he needs data regarding the census in the Canyon. The Board Members estimated that the current number of homes in the Canyon is approximately 600, and they anticipate that the growth over the next 20 years would put them at a total of about 700.

Mr. Rasmussen reviewed a survey he has developed to gather information to design for the other two options. The Board Members and public discussed with Mr. Rasmussen details about how the programs might work and whether to include a question about participation based on projected costs for the management district option. Mr. Rasmussen stated that he would like to get the survey results and then hold another open house to give people a better idea of what the costs would be. He asked how much service the Board would like the management district to provide so he could make a better cost estimate. Board Member Bradford suggested that they include an estimate of the costs for a management district and see if people are willing to participate at that cost. The Board Members suggested that they base the management district services on basic services of a visual inspection and measuring sludge levels. Mr. Rasmussen believed more cluster systems could be an outcome of the management district process.

Gary Bowen expressed concern that they may be assuming people know more about their septic systems than they actually do. Board Member Bradford stated that may actually cause people to want the service a management district could provide.

Chair Hughes suggested that they schedule an open house for February or March and send the survey by e-mail to see what kind of response they get. If they need to, they could follow up with a survey by mail in January and an EID newsletter with additional information about the feasibility study. Mr. Hawkes noted that there is money in the grant to pay for a newsletter. Mr. Rasmussen stated that the more they can educate the public, the more likely people are to make a better choice. He confirmed that they are also proceeding with estimates for the previously defined cluster system.

Joe Smolka commented that some septic systems in the Canyon are 10 or 12 feet down with no access.

5. 2015 Elections official results and costs

Mr. Hawkes provided a copy of the official election results and election statistics from the County Clerk's office. The final costs were \$1,594.60, which is less expensive than it would have been for the District to conduct the election.

6. Discussion on Board of Trustees structure to a 5-member board

Chair Hughes recalled that Bob Staggars asked the Board to consider moving to a 5-member board. Chair Hughes felt it would be great from a representation standpoint, but he does not believe it makes sense logistically, and he believed it would cost more money to do it. He stated that he does not see an advantage to a 5-member board.

litigation. Mike Hughes seconded the motion.

VOTE: Unanimous in favor of the motion.

The Board of Trustees met in closed session from 8:45 p.m. to 10:00 p.m. to discuss pending and imminent litigation.

MOTION: David Bradford made a motion to dismiss from closed session and to adjourn the regular meeting. Mike Hughes seconded the motion.

VOTE: Unanimous in favor of the motion.

The regular meeting of the Emigration Improvement District adjourned at 10:00 p.m.

Minutes Approved